

**13th Annual General Meeting, 2021, to be held at 10.15 am
on 28 July in East Horsley Village Hall and by Zoom**

AGENDA

- 1 Constitutional Amendment 1:** to add a new clause 15(i) and to renumber subsequent clauses, to take immediate effect to allow any Annual or Special General meetings to be held by electronic means. The clause would read: **“All General Meetings may be held in person, or by suitable electronic means in which each participant may communicate with all other participants and are able to vote, or by a hybrid of the two. The notice of such meetings shall be set out in the notice of the meeting sent to members (together with how a member may participate in such a meeting).”**
- 2 To approve the minutes of the Last Annual General Meeting**
- 3 To note the Chairman’s Report**
- 4 To approve the Examined Accounts** for the year ending 31st December 2020
- 5 To appoint Officers and other Committee Members**
 - a) Tony Dinkin has been nominated and agreed to stand for election as Chairman for a term until the 2023 AGM.
 - b) Robbi Robson has completed her term as Secretary and offers herself for a further term until the 2023 AGM.
 - c) Ian Eversden and Mel Beynon have completed their term of office and offer themselves for a further term until the 2024 AGM.
 - d) Wendy Sampson and Paul Dodgson were co-opted to the Committee after the last AGM and offer themselves for a term on the Committee until the 2024 AGM.
 - e) David Lush, Tony Heaney and Peter Tallon have completed a year of their 3 year term as Committee members, and Richard Deighton has completed a year of his 2 year term as Treasurer, and all will continue.

Nominations for any vacant position on the Committee up for election (whether or not there is an existing nomination or offer for re-election as above) must be given in writing to the Secretary no later than Wednesday 14th July. If, for any position, nominations exceed vacancies, an election shall be held by ballot.
- 6 To approve the appointment of Peter Armitage as Independent Examiner of the 2021 Accounts.**
- 7 Constitutional Amendment 2:** to amend the quorum for General Meetings in clauses 14 and 15(ii) from the current 15% to take effect immediately after this Annual General Meeting. The clauses would read **“There shall be a quorum when 50 members or 10% of members of the Horsley U3A, whichever is lower, are present.”**
- 8 Questions from the floor.**

Minutes of the 12th Annual General Meeting of the Horsley U3A postponed from 25th March, and held on Zoom on Wednesday 23rd September 2020 at 10.30.a.m.

IN ATTENDANCE: Officers: David Lush (Chairman), Richard Deighton (Treasurer), Robbi Robson (Secretary):
Other Committee Members: Denise Smee, Peter Tallon, Mel Beynon, Ian Eversden, Tony Heaney, together with other members. Voting on the resolutions was open online until 6pm Friday 25th September, 2020.

- 1) Apologies had been received from Bob & Heather Spackman, David & Pippa Davis, and Paul Dodgson.
- 2) Minutes of 2019 AGM: The Minutes of the previous AGM (having been made available for members by posting on www.horsleyu3a.org.uk) were approved by online voting.
- 3) Chairman's Report for the period ending 31st December 2019: The Chairman's Report, having been included in the Members' Renewal Package together with the Accounts and Notice of the AGM was noted.
- 4) Treasurer's Report and Accounts for the period ending December 2019, as examined and endorsed by the Independent Examiner, Mr. John Macdonald, had been circulated to members as noted above. The accounts were approved by online voting.
- 5) Election of Chairman and Committee Members: The Chairman, David Lush had completed his term of office, and, as there were no written nominations, the Secretary invited any volunteer to contact David, and explained the constitutional position should there continue to be no nomination. Richard Deighton was elected (online voting) for a further term as Treasurer (2020-2022). David Lush, Tony Heaney and Peter Tallon were elected (online voting) for a term as Committee members (2020-2023). They would join Robbi Robson (Secretary), Ian Eversden and Mel Beynon on the Committee.
- 6) The reappointment of John Macdonald as Independent Examiner was approved (online voting).
- 7) It was noted that the resolution on a constitutional amendment had been withdrawn by the Committee, and would be brought back to an future physical meeting.
- 8) The Chairman thanked all those who supported the work of the Committee, particularly Denise Smee wished to step down as Groups Co-ordinator, and Mark Blowers who had done so much work setting up Zoom meetings at this difficult time due to Covid 19.
- 9) There being no questions from the floor the meeting concluded.

Chairman's Report – July 2021

Looking back over the past twelve to eighteen months, we have come through the most difficult peacetime period we can remember, but are hopefully seeing the light at the end of the tunnel.

As far as our U3A is concerned, most of our activities have been shut down, but some groups have been able to meet when regulations have permitted. We have also made use of Zoom, which has been of great assistance to some groups, and which has allowed us to hold monthly meetings remotely, which have been well attended. We are hopeful that, subject to final testing, we will be able to have hybrid meetings (both in person and on Zoom) starting with our AGM on Wednesday 28th July.

We now have around 660 members, which is a reduction of some 10% on our headcount prior to the pandemic. The number lost has been similar to that experienced during more normal times, but with most activities being suspended new applications have largely dried up. Financially, we are in a sound position and, as advised to you previously, the Committee has agreed not to collect an annual subscription for 2021.

You may recall that, at the Committee's request, I agreed to continue as Chairman until the 2021 AGM after which I will be standing down. I am pleased to be able to tell you that Tony Dinkin has agreed to be nominated as Chairman to succeed me, and subject to your approval at the AGM he will assume that role until 2023.

I would like to give my thanks and appreciation to all the Committee members, group leaders and others who have supported the U3A and myself during this period, and I look forward to seeing as many of you as possible over the forthcoming months in my role as Membership secretary.

Wishing you all good health and an enjoyable summer,



David Lush

July 2021

HORSLEY U3A ACCOUNTS 1 January to 31 December 2020

January-December 2019	CHARITABLE INCOME & EXPENDITURE	January-December 2020
£	Income	£
1,069	New member subscriptions	615
7,860	Renewal member subscriptions	9,251
0	Other income	15
8,929	Total Income	9,881
	Expenditure	
3,403	Third Age Trust membership fees and Direct Mailing costs of Third Age Matters	3,724
812	Village Hall room hire for Monthly lectures	556
1,010	Speakers' expenses	605
667	Catering	16
363	Membership Administration	150
1,487	Membership communications incl Newsletters, Bulletins and Directory	657
1,310	Activity Group Support	1,363
222	Sundries (including Secretary, IT and other administration costs)	63
0	Fixtures, fittings and equipment	428
9,274	Total Expenditure	7,561
(345)	Surplus/(Deficit) on Main Charity Account	2,320
723	Activity Group net income measured as Increase/ (Decrease) in group funds	570
377	Net Charitable Surplus/(Deficit) for year	2,890

31 December 2019	BALANCE SHEET: Charitable Activities	31 December 2020
£	Assets	£
9,799	Cash At Bank	12,319
852	Debtors (TAT prepayments)	957
1,477	Activity Groups' own funds <i>(excl Travel Group)</i>	2,047
	Liabilities	
2,655	Prepaid subscriptions	2,404
0	Other creditors and accruals	50
	RESERVES	
80	Approved Activity Group support	0
179	Activity Group deposits with Charity account	735
1,477	Activity Group own funds	2,047
7,737	General Reserve	10,087

31 December 2019	BALANCE SHEET: Members' Funds Theatre, Concerts, Travel and other Outings	31 December 2020
£	Assets	£
3,203	Cash At Bank	5,603
50	Debtors	-
1,117	Travel Group funds	1,472
	Liabilities	
406	Open events: prepayments from members towards future expenses	2,750
400	Creditors and Accruals	0
	RESERVES	
50	Activity Group deposits in Social account	50
717	Travel Group reserves	1,472
2,797	Social Reserve	2,803

HORSLEY U3A ACCOUNTS 1 January to 31 December 2020: Notes

(1) Activity Group Funds

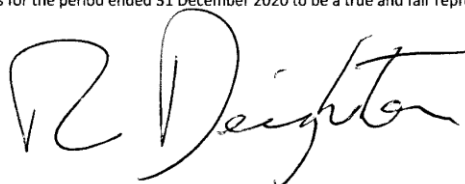
31 December 2019		31 December 2020
£		£
96	Antiques and Collectables	91
-40	Books: Crime Fiction	0
23	Bridge Club 1	23
38	Bridge Club 2	85
30	Concert outings	30
152	Films	160
27	French Conversation	161
114	Genealogy	310
-43	History	0
30	Knit for Charity	-23
90	Music Appreciation	180
272	Photography	270
2	Pickleball (Fridays)	35
125	Pilates	50
90	Scottish Dancing	75
0	Table Tennis - Monday AM	85
19	Table Tennis - Monday	19
6	Transport and Industrial Archaeology	0
5	Ukulele	5
410	Wine Appreciation	474
33	Wine Appreciation at home	18
1,477	Activity Groups charity funds	2,047
1,117	Travel Group (members' funds)	1,472

(2) Social Activities/ Members' Funds Net Income: completed events

January-December 2019		January-December 2020
£		£
50	Theatre Trips	37
214	Outings	0
27	Concerts	1
73	60s Disco	0
49	Activity Group events	-31
411	Net Income Total	7

I believe these Accounts for the period ended 31 December 2020 to be a true and fair representation of Horsley U3A's financial affairs.

Richard Deighton



Treasurer

I have examined the Accounts for the period ended 31 December 2020 with the books and records of the Horsley U3A and certify them to be correct and in accordance therewith.

John Macdonald



Honorary Examiner of the
Accounts
16th June 2021